

Role Description: Independent Member of Council at the London School of Hygiene & Tropical Medicine

LONDON
SCHOOL of
HYGIENE
& TROPICAL
MEDICINE



120 YEARS
of HEALTH INNOVATION
1899~2019

www.lshtm.ac.uk

About Us

The London School of Hygiene & Tropical Medicine (LSHTM) is a world-leading centre for research and postgraduate education in public and global health.

Founded in 1899, LSHTM has grown significantly in recent years. We have more than 3,000 staff based all around the world with core hubs in London and at the Medical Research Council Units in The Gambia and Uganda, which joined LSHTM in February 2018. Our staff are conducting research in more than 100 countries.

LSHTM has experienced a significant period of growth over the past five years. Our research income has more than doubled, from £85.7 million in 2014 to more than £180 million in 2018 from national and international funding sources including UK government and research councils, the European Union, the Wellcome Trust, Gates Foundation and other philanthropic sources.

Our diverse research talents, skills and experience, underpin our position as a leader in public and global health. These range from the molecular to the global, the theoretical to the applied, the analytical to the political.

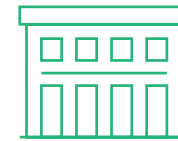
Our outstanding, diverse and committed staff and alumni make an impact where it is most needed – deploying research in real time in response to crises, developing innovative programmes for major health threats, or training the next generations of public and global health leaders and researchers.

Working in partnership is central to achieving our mission. Our strategic collaborations in the UK and across high-, middle- and low-income countries deliver health and socioeconomic benefits across the world, especially in the most disadvantaged communities.



3,000+

staff based all around
the world



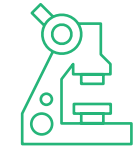
120 years

of health innovation
(1899-2019)



197,000+

participants of our free
online course on COVID-19



Research in more than

100

countries



£240M

income in 2018/19



1st

in Europe for research
impact in sciences

(2019 CWTS Leiden Ranking)

LSHTM is also a member of the M8 Alliance of Academic Health Centres, Universities and National Academies, the Association of Schools of Public Health in the European Region, and the Consortium of Universities for Global Health.

We deliver research-led educational programmes to future health leaders, managers and researchers across the world. We have more than 1,000 face- to-face Master's and Doctoral students, 3,000 studying by distance learning, and 1,000 each year on short courses and continuous professional development. Our free online courses are studied by more than 55,000 participants globally.

LSHTM performs strongly in various global university league tables. In the 2019 CWTS Leiden Ranking, LSHTM is the UK's top university for the proportion of academic research with women listed as authors, first in Europe for publishing open access research, and first in Europe and eighth in the world for research impact in sciences (for the proportion of its total publications ranking in the top 10% of most cited research).

In the US News Best Global Universities Ranking 2019, we ranked ninth in the UK overall and 13th in the world in the fields of social sciences and public health. We ranked 27th for medicine in the 2019 QS World University Rankings. In the 2018 Shanghai World Ranking we placed 151-200 overall, and ranked 3rd in public health, 40th in clinical medicine, and 76th in human biology.

In 2017, the inaugural Centre for World University Rankings by Subject placed LSHTM first in the world for tropical medicine research, second for parasitology and seventh for infectious diseases, public, environment and occupational health and social sciences and biomedical.

LSHTM was named University of the Year 2016 by Times Higher Education and awarded a Queen's Anniversary Prize for Higher and Further Education in 2017 in recognition of our response to the 2014 Ebola epidemic in West Africa. (LSHTM does not appear in the Times Higher Education World University Rankings as universities are excluded if they do not teach undergraduates).

We seek to foster and sustain a creative and supportive working environment based upon an ethos of respect and rigorous scientific enquiry. We embrace and value the diversity of our staff and student population and seek to promote equality as an essential element in contribution to improving health worldwide.

LSHTM is one of around 20 specialist institutions that receive institution specific funding from the Office for Students (OfS). This funding recognises the additional costs that LSHTM incurs because of its unique range of teaching, specialist facilities, and the scale of its contributions to national and international agencies.



Dr Tedros Adhanom Ghebreyesus with LSHTM students on his first trip to the UK as WHO Director-General. He looked back upon his time studying at LSHTM and discussed his vision to address the world's complex and changing health challenges.

“ We have more than 1,000 face- to-face Master's and Doctoral students, 3,000 studying by distance learning, and 1,000 each year on short courses and continuous professional development. ”



LSHTM's Keppel Street building in Bloomsbury, London.

Corporate Governance

LSHTM was established in 1899 and is incorporated under a Royal Charter granted in 1924. Following approval by the Privy Council, a Supplemental Charter came into effect in March 2009. The Charter establishes its Council as the “supreme governing body” of LSHTM.

The Council is responsible for the strategic direction of LSHTM and approves major developments and receives regular reports from Executive Officers on the operations of its business, in accordance with the Financial Memorandum between LSHTM and the Office for Students (OfS).

Council is also responsible for its governance, control and supervision in accordance with the LSHTM's Charter and relevant external regulations. These external requirements are set out in the Financial Memorandum between LSHTM and the OfS. Council comprises a majority of lay members, as well as staff members and a student member. The roles of Chair and Deputy Chair of the Council are separated from the role of LSHTM's Chief Executive, the Director.

Council meets four times a year and has several committees, including the:

- Finance & Development Committee
- Audit & Risk Committee
- People Committee
- Remuneration Committee
- Nominations Committee

Council delegates a number of functions to these committees which are formally constituted with terms of reference and include members of Council. Each of these committees is chaired by a non-staff member of Council. Council members also serve on a number of other School bodies, including specialist sub-committees for investments, estates and commercialisation.



A training session for staff on how to correctly put on Personal Protective Equipment when treating patients suspected of or confirmed to have viral infections, Keffi, Nasarawa state, Nigeria.

Credit: Louis Leeson/LSHTM

Statement of Primary Responsibilities of Council

- I. To approve the mission and strategic vision of the School, long-term academic and business plans and key performance indicators, and to ensure that these meet the interests of stakeholders;
- II. To ensure that processes are in place to monitor and evaluate the performance and effectiveness of the School against the plans and approved key performance indicators, which should be – where possible and appropriate – benchmarked against other comparable institutions;
- III. To appoint the Director of the School as chief executive, and to put in place suitable arrangements for monitoring their performance;
- IV. To delegate authority to the Director for the academic, corporate, financial, estate and human resource management of the School. To establish and keep under regular review the policies, procedures and limits of such delegated management functions;
- V. To ensure the establishment and monitoring of systems of control and accountability, including financial, human resources and other operational controls and risk assessment, and procedures for handling internal grievances and for managing conflicts of interest;
- VI. To have the ultimate financial and business responsibility for the School, to ensure that proper books of account are kept, to approve the annual budget and financial statements, and to have overall responsibility for the School's assets, property and estates. This ultimate financial and business responsibility recognises that the Director has delegated powers from Council under iv above;

- VII. To be assured that the students' experience (including welfare) is maintained at a high level;
- VIII. To safeguard the reputation and values of the School;
- IX. To be the School's ultimate legal authority and as such, to ensure that systems are in place for meeting all the School's legal obligations and that the School's constitution is always followed;
- X. To ensure that good governance operates including academic governance, conducting Council's business in accordance with the best practice in HE corporate governance and with the principles of public life drawn up by the Committee on Standards in Public Life – i.e. Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership;
- XI. To act as trustee for any property, legacy, endowment, bequest or gift in support of the School; and
- XII. To appoint a School Secretary to act as clerk to the Council ensuring that he/she is solely accountable to the Chair of the Council for this governance role and that he/she has access to all information he/she requires to ensure good governance operates.



Andrew Bastawrous using the Peek device to examine a Kenyan woman's eyesight.
Credit: Rolex/Joan Bardeletti



Mary Cameron studying bed bugs in the lab.
Credit: Christian Sinibaldi

The person

Council welcome applicants that have significant knowledge and skills in the following areas:

- Global Public Health
- Science and Scientific Research
- Third Level Education and Distance Learning
- Fundraising
- Technology and Information Security
- Legal, Risk & Compliance

Amongst the desirable attributes sought from members of Council are:

- a strong personal commitment to the mission and objectives of LSHTM
- familiarity with global needs and organisations, not just the UK
- collaborative skills and the ability to work as a member of a team, including with other Council members, students and members of the School's academic and professional support staff;
- tact and diplomacy, with the ability to listen and engage effectively
- strong networking capabilities that can be utilised for the benefit of LSHTM
- a demonstrable commitment to equality and diversity

Equality Diversity and Inclusion:

LSHTM is inclusive and diverse and would welcome applications from all communities. LSHTM would particularly like to encourage members of the LGBTQ+, disabled and BAME communities to join us.

Time Commitment:

The nature of the role requires a commitment of time to prepare, attend and actively participate in Council and committee meetings.

Remuneration

This is a non-remunerated role that does not attract a salary or honorarium. Independent Members of Council will be able to reclaim all travelling and similar expenses incurred in the course of LSHTM business.



A field worker at the Kyamulibwa field station measures the height of a young girl who is enrolled in the MRC/UVRI & LSHTM Uganda Research Unit general population cohort.



A doctor at a TB clinic explains the next steps in a patient's treatment, Fajara, MRC Unit The Gambia at LSHTM. Credit: Louis Leeson/LSHTM.

How to apply

Interested candidates should send an expression of interest and CV to Kessar Kalim, Director of HR, kessar.kalim@lshtm.ac.uk by Monday 15 June 2020.